

EARN Meeting Notes

February 9, 2022

- I. **Spring Job & Internship Fair**- Amanda Mayo (Amanda.Mayo@EKU.edu) announced the upcoming Job & Internship Fair and other events. The ECU Spring Job & Internship Fair will take place in person on Wednesday, March 2nd, from 1:00-3:00pm in the Keen Johnson Building. Students will be able to network and meet employers who are seeking to hire ECU students for co-ops/internships, as well as part-time and full-time work. The fair aims to help students succeed in pursuing their career both during and after college and is an excellent opportunity for students of all majors and classes to gain experience speaking with potential employers.

Prior to the fair, the Office of Academic & Career Services is also hosting Workshop Week, from February 21st-25th. Workshops will be held virtually through Handshake as well as in person in Whitlock 460. Topics include Interviewing, Resume Writing, Networking & Social Media, Job Applications, and more. Students who are planning to attend the job fair, or who are just looking to improve on their professional career readiness skills, are highly encouraged to attend.

Additionally, there will be a JCPenny Suit-Up Event, held on February 27th, from 5:00-8:00pm. The event will take place in-store at the JCPenny, Richmond Centre location. Students who attend can purchase professional dress clothes at a highly discounted rate of up to 60% off. This discount also applies to all ECU staff and faculty! JCPenny will also be offering a drawing to win a free, full suit to a few lucky students who enter. Please recommend this event to your students who may need to purchase professional dresswear before attending the job fair.

If you have a student who needs professional clothing for the fair, or for an upcoming interview, etc., and cannot attend the JCPenny Suit-Up Event, we also host the Dress for Success program on campus, year-round. Dress for Success is a donation-based program, where ECU students can come and browse our closet full of professional dresswear and select and outfit at no cost to them. Students can schedule a Dress for Success appointment through Handshake, or by calling OACS at (859) 622-1296. We also welcome your donations! If you have any professional clothing that you no longer use or want, please feel free to swing by and drop it off with OACS in Whitlock 468; no appointment necessary.

- II. **Progress Reports** - Matt Schumacher (Matt.Schumacher@EKU.edu) spoke about 4th week progress reports. Progress reports will be open for faculty submissions until Monday, February 14th, at 1:00pm. Students can view their progress reports in the current ECU Direct, as well as through the student "card" after the upcoming release of the myECU platform. Matt will still be sharing data on all of the progress reports from the sub-populations sometime next week.

As a reminder, if you have students in 8-week classes, their progress reports occurred prior to the full-term student reports. However, when you pull your report, you will still receive the same notification about the previous report. This is especially important to note

if you have students who are taking MAT 112 this semester. Students who are looking at 8-week midterm grades still pull up on the progress report listing. Make sure to review your lists if you service students taking both partial term and midterm classes.

Instructor participation in submitting progress reports last Fall semester was at a record high, so please keep up the good work!

- III. myEKU / New EKU Direct** - Bethany Warner (Bethany.Warner@EKU.edu) gave a quick update about the new myEKU platform. Communications have been sent out to students and faculty/staff to notify everyone that the switch from EKU Direct will occur on February 15th. There is some helpful tutorial documentation already provided as a notification within myEKU, but there is still more to come. Bethany and others are still working closely with the IT department to help answer any previous and upcoming questions you have.

When you log in to your myEKU, the home screen will be pre-filled with “cards” that you receive access to, based on your role within the University. If you’d like to add additional cards, scroll to the bottom of the home screen and select “+ Discover More” and click the bookmark icon in the top righthand corner of the card you want to add. You can also use the bookmark icon to remove any card on your home screen that you do not wish to view. Cards can be dragged/moved around and reorganized to suit your preference. Please note that some links in myEKU will redirect back to pages within the old EKU Direct. All links will open in a new browser tab, so returning to the myEKU homepage will be easy!

The “Advisor” card has links for both “Advising Search”, which pulls information that looks similar to Banner, and “Advisor Roster & RAC”, for those who prefer to pull current advisee lists as they did in the old EKU Direct. The “Advisor” card is also where the links to “Progress Reports” and “Browse Classes” (the online schedule book) are located. If you are searching for winter or summer term classes, rather than selecting all subjects as was done in EKU Direct, you can simply leave the subject field blank in myEKU to pull results from all subjects. Options for selecting 8-week classes can be found using the “Advanced Search”.

If you have questions about using the new myEKU page or locating information throughout the cards, please reach out to Bethany. Attached is a listing of Student Default Cards.

- IV. SAIT** - Dr. Lara Vance (Lara.Vance@EKU.edu) presented information on the Student Assistance and Intervention Team (SAIT) and other student resources. There are three different ways that you can refer students who you have concerns about. If you are worried about a student’s academic performance, there is a Student Support Referral Form, found here: <https://successcenter.eku.edu/referralform/>. These forms are submitted to the Student Success Center and will help identify students who may need additional help with things like tutoring, time management skills, or class attendance. Sometime before 4th-week or midterm progress reports is a great time to consider referring students who you think may be struggling academically.

If you would like to make a report about student misconduct, you can use the online submission form, found here: <https://studentconduct.eku.edu/student-conduct>. Conduct

violations can range from classroom disruptions to behavioral issues that you believe are outside the range of mental health concerns. It's important to note that submission of the form does not automatically mean that the student will face disciplinary action. Staff in the Office of Student Conduct and Community Standards are also committed to having educational conversations with students to help determine the cause and effect of concerning behaviors.

Lastly, you can submit a SAIT referral form, found here: <https://sait.eku.edu/>. SAIT forms are intended for general wellness concerns about students, which may range from mental health issues to threatening behaviors. You can submit a SAIT form if you notice any changes in behavior, appearance, or mood, or if a student displays aggressive language or harassing actions, etc. SAIT forms can also be used for suspected Title IX violations or other OIE concerns. Once a SAIT referral has been submitted, if it indicates as reporting on "Threatening Behaviors", it will go to the whole SAIT team of 15 staff members, including those from Public Safety, EKUPD, Academic Affairs, Student Conduct, CEIGE, the Counseling Center, Housing, etc. All other referrals will go to the Core team to collect more information, discuss the referral at a SAIT meeting, and determine the appropriate intervention. Students do not see submitted referrals.

SAIT is currently undergoing a team redesign to help work on firming up the SAIT processes, develop a manual, and update their website.

- V. Orientation** - Allison Bullins (Allison.Bullins@EKU.edu) gave an update on the upcoming orientations sessions beginning this May. Orientation registration is open and there are already 379 students registered! The schedule for orientation is still being finalized and will hopefully be released at the next EARN meeting.

Orientation will take place on the following dates:

May 24, 26

June 1, 3 (virtual), 7, 9, 14, 16, 21, 23, 24

July 26, 28

August 2, 11 (virtual)

- VI. Retention Report** - Dr. Gill Hunter (Gill.Hunter@EKU.edu) provided an update on the 2021 Freshman Retention Report. As of January 24, 2022, the Fall-to-Spring Retention Rate is 78.7%, an increase of 2.3%. The retention rate for the GRS Cohort is 87.1%. Within the GRS Cohort, the retention rate for under-represented minorities is 86.8%, and the rate for low income (Pell eligible) students is 83.2%.

Although the overall freshman retention rate is slightly up from last year, every college except the College of STEM currently has a retention rate that is down by 0.6-7.5%. College of STEM is up by 2.7%. Retention rates are also broken down by several other sub-populations demographics, including by ethnicity, residency, gender, financial awards, etc., which can be viewed in the report sent out with the EARN Notes.

VII. Online Certificate - Dr. Caelin Scott (Caelin.Scott@EKU.edu) notified everyone of two new online certificate opportunities for students. ECU Online is now offering a Sustainable Hospitality Certificate and a Gastronomic Tourism Certificate. Both certificates pair well with several of our major programs and may be a good addition for either online or on-campus students. There are some 2nd 8-week classes included in the certificates, so if you have students who are interested and need additional hours this semester, this could be a good option for them. If you have questions about either program, please contact Lauren Seaman at Lauren.Seaman@EKU.edu or call (859)622-2088.

More information about each certificate program can be found at:

Gastronomic Tourism Certificate -

<https://ekuonline.eku.edu/hospitality/undergraduate-certificate-in-gastronomic-tourism/>

Sustainable Hospitality Certificate -

<https://ekuonline.eku.edu/hospitality/undergraduate-certificate-in-sustainable-hospitality/>

VIII. Good of the Order, Other Updates –

Bethany Warner (Bethany.Warner@EKU.edu) asked for the members in attendance to participate in a poll indicating whether they are meeting with students in person, virtually, or both this semester. As advising is begins to open again, it's helpful to get a feel for what format students are engaging with most. The poll came back with responses of 2 in-person only, 2 virtual, and 19 both.

Heather Davis (Heather.Davis@EKU.edu) spoke about concern from advisors over ENG 101R. ECU no longer requires test scores for admission, resulting in many new students without test scores who needed requests for pre-requisite overrides in order to enroll in ENG 101R. As a result, ENG 101R pre-requisites have temporarily been suspended for this term and students should be able to enroll without the override. If you do have an issue with enrolling your students in ENG 101R this term, please contact Heather to let her know.

Additionally, the withdrawal process for MAT supporting courses is still the same as it was last fall. Students who need to drop a MAT support course must contact Heather to have them dropped. This is to ensure that students are completing their Academic Readiness requirements to complete those courses within their first three semesters.

The Booksmart program is going to continue through the summer and will apply to summer courses this year.

Libby Hannon (Elizabeth.Hannon@EKU.edu) mentioned a new Living and Learning Community that launched last year for LGBTQIA+ students, called the Colonel Pride community. Libby is hoping to create a way for incoming students within this gender-inclusive LLC to be enrolled in the WGS 201 as a requirement for their participation in the community.

IX. Meeting concluded at 10:54am