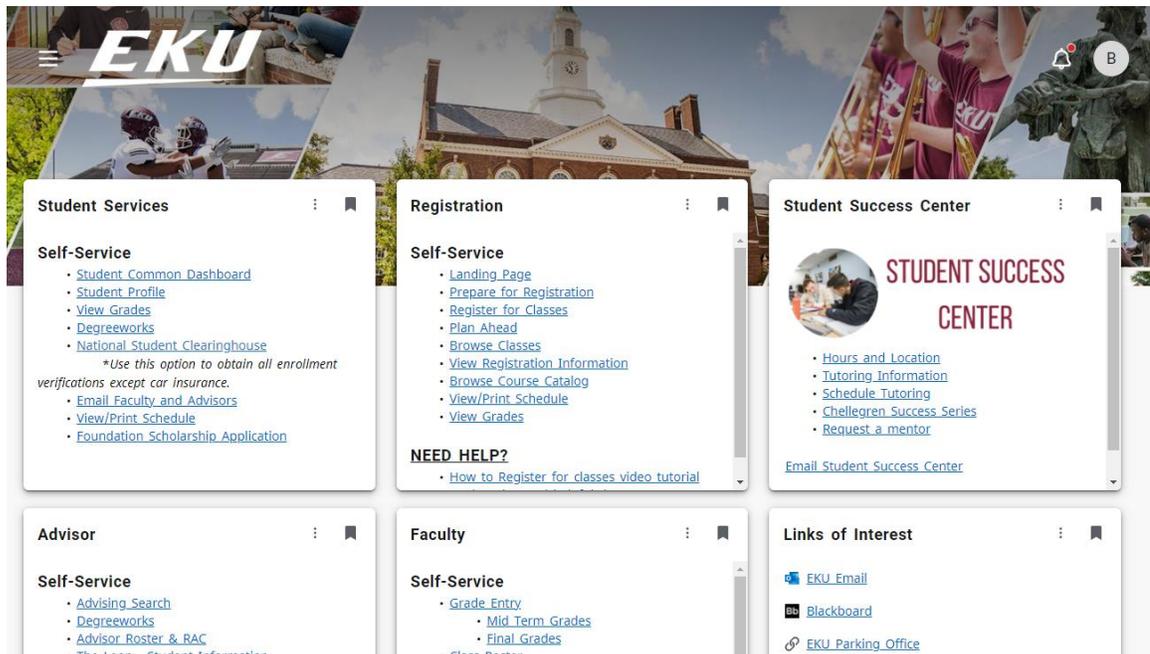**EARN Meeting Notes**
January 12, 2022

I.   **MyEKU / The New EKU Direct** – Jeremiah Duerson (Jeremiah.Duerson@EKU.edu) presented a demonstration of the new MyEKU website, an updated version of the current EKU Direct. If you'd like to preview MyEKU before it goes live in February, a test version of the website is available through the Test Environment at https://it.eku.edu/banner/.

The MyEKU website is made up of multiple "cards" of grouped information and links. The cards can be moved and rearranged to each user's specific preference, and they are linked to different user types, so some cards are only available to students, staff, or faculty, while others are able to be viewed by both faculty and students, etc. If a user would like to add different cards that might not appear by default, they can find all of the available cards by clicking "+ Discover More" at the bottom of the page and scrolling through or using the search bar to find a specific card.

Through MyEKU, students are able to find their advisor's information, register for classes, view their grades, find financial aid awards, pay their balance, find their meal plan balance, and much more. Currently, some of the links direct to newer Banner 9 webpages, while others redirect back to the Banner 8 EKU Direct pages. In addition to the info cards, MyEKU is also capable of implementing "action items" that appear at the top of the user's page. These can appear as simple notifications and announcements about upcoming events, etc., or they can be created so that they halt the user from completing certain actions until the notification or task is addressed or completed. Halting action items can be directed to effect only specific populations (e.g., students with 90+ credit hours who need to apply to graduate).

There is also a student profile link in the Student Services card that shows all of the information about the student's major, registered courses, assigned advisor, hold information, academic standing, etc., for each term. For students to register for classes, they will click the

registration link in the Registration Self Service card, select the appropriate term, and enter their RAC number. Students will then be able to search for classes and add them directly from the search results or by CRN, as well as view and add classes directly from their planner. Within the class search function, the displayed results will also indicate to the student if a class is full or if it conflicts with the time of a class they've already added to their schedule.

For advisors, there is a separate Advisor card where you can search for information on your assigned advisees individually or view a full list. Currently, users will only be able to see information on the students who are assigned to them, but this may change as the site is updated. MyEKU is integrated with DegreeWorks, so if you prefer to use the DegreeWorks planner when advising students, the planner will also appear on their registration page for them to add the suggested classes directly. If you prefer to view your advisee list in the old Banner 8, the Advisor Roster & RAC link will direct you back into the Loop.

Faculty members will also be able to enter their student's grades in MyEKU under the Faculty Self Service card. The grade entry link will allow you to view your class roster, with links to each student's profile, and either submit grades individually or import them from an Excel spreadsheet. The Faculty Self Service card is also where you'll go to submit student progress reports, which will then redirect back to the old Banner 8.

If you would like to have a MyEKU info card for your college or department added to the site for students to access, please message Jeremiah with your request.

II.   **MyEKU Next Steps** – Bethany Warner (Bethany.Warner@EKU.edu) mentioned that tutorials for using the new site will be released for both students and faculty before the switch to MyEKU takes place sometime in February. If you have questions/suggestions that you'd like to submit regarding the new MyEKU site, Bethany will be compiling a list in a Google Doc to send back to Jeremiah. The Google Document is Accessible here - https://docs.google.com/spreadsheets/d/1gGG58CjDzliOnerWBTFNTOObdORi-V2mxVX22skhzFE/edit?usp=sharing

III. **Retention Report** – Dr. Gill Hunter (Gill.Hunter@EKU.edu) gave a brief update on the 2021 Freshman Retention Report. As of this week, the fall 2021 freshman cohort retention rate is currently 2.4% higher than that of last year's freshman cohort. However, last year's retention rate was especially low. When compared to 2019, the current retention rate is 7.5% lower than the rate at this time that year. Students can still register up until the Sunday after classes have begun and recruit-back efforts are still underway. There were roughly 85 students who were recently contacted who had balances within range of registering, offering them CARES money to be applied to their balance.

Dr. Hunter also announced that after this spring semester, the current registration threshold for outstanding tuition balances will reduce from the current $3,000/$5,000 back to $1,000. Please ensure that your students know that, beginning this summer, students who owe money on their account will be unable to register for classes until they have paid their balance down to less than $1,000.

IV.   **Recruit-back** – Tiffany Hampton (Tiffany.Hampton@EKU.edu) announced that recruit-back messages were sent out in December, before the winter break. If you would like to send out an additional follow-up message to your students who have not yet registered, please let Tiffany know. For those departments who opted to send a "Welcome" or "Welcome Back" message, those will be sent out to students next week. If you have any questions about the recruit-back

process, need student lists, etc., please reach out to Tiffany or Matt Schumacher (Matt.Schumacher@EKU.edu).

        Probation Recovery – Becky Auman (Becky.Auman@EKU.edu) provided an update about the probation recovery process for students who are returning for the spring and have been placed on academic probation. Students who are on academic probation are not permitted to register for more than 15 credit hours. Any probation student who is registered for more than 15 hours will have their additional hours dropped by the Office of the Registrar on January 13th. Probation students are also required to complete the Academic Recovery Workshop in Blackboard and the Academic Success Agreement in SLATE prior to the first day of classes, or else they will have a hold placed on their account after the add/drop deadline.

        Once the student has completed the recovery workshop and submitted the success agreement, they will need to finish the spring semester with a semester GPA of 2.0 or higher and complete 67% of their registered classes to be placed back in good academic standing. So far, of the 143 new first-time freshmen students who were placed on probation recovery, 37% of them have already submitted their success agreements and 17% have completed the recovery workshop.

        Bethany also added than any student who was placed on academic suspension and is returning with a GPA of less than 1.5, even if they have sat out a semester, must complete a Petition for Readmission in order to return. Students who are requesting to return without having sat out a semester will need to complete a Petition for Immediate Readmission. Both forms can be found and submitted online through the Registrar's website: https://registrar.eku.edu/readmission-petition-eastern-kentucky-university.

V.   **Spring Orientation** – Allison Bullins (Allison.Bullins@EKU.edu) reminded everyone that Spring Orientation is January 13th! There are 102 students registered for orientation. The orientation will begin on Hopin, beginning at 10am. The morning session will include Financial Aid, Housing, and Student Accounting, followed by a showcase event of several different offices on campus, then fishing up with the academic advising session from 11:30am-1:15pm. The generic RAC for orientation students is 333333.

        Registration for Summer Orientation is expected to open in the first week of February for all students who will be coming this summer and the following fall. Please note that the orientation schedule this summer has changed slightly to reflect the EKU Summer Schedule. If there is a pre-planned working Friday, there will be a Friday orientation that day. This is meant to limit the number of days faculty and staff will need to come in when the university is closed for summer schedule.

Summer Orientation will take place on the following dates:
    May 24, 26
    June 1, 3 (virtual), 7, 9, 14, 16, 21, 23, 24
    July 26, 28
    August 2, 11 (virtual)

VI.   **Meeting concluded at 10:51am**

Next Meeting: February 9, 2022